

OpenStreetMap Foundation

Board Meeting

12th November 2009, 18:30 GMT

Call in

AGENDA and MINUTES

Final minutes

Present: Mike Collinson, Henk Hoff, Steve Coast, Ulf Möller, Andy Robinson

Apologies: Mikel, Simone

Minutes of 13th Oct meeting.
http://docs.google.com/a/osmfoundation.org/Doc?docid=0AVpHn23-hYdNZGQ5ZzNxanBfMTNoa2c1bW5oag&hl=en_GB
(and published for public viewing

as http://docs.google.com/View?id=dd9g3qjp_13hkg5mnhj
)

Proposed: Steve

Seconded: Henk

The minutes were accepted.

MATTERS ARISING.

A record of action items from the previous meeting.

There was a discussion as to whether this should be a part of the formal published format. It is very convenient to all but does not necessarily reflect what was formally discussed at the meeting. Mike will look at moving this to a separate but accessible page at future meetings.

- Mike/all - Create a Google Doc for WG chairs and members.

We will work on this off-line before the next board meeting. (done)

- Andy - openstreetmapS.org. complete funding drive proposal (done)
- Mike - openstreetmapS.org - congratulations to grant (done)
- Andy - European Union Trademark. Audit Solicitors payment (Pending)
- Henk - Organise debriefing meeting of previous year's SOTM WG, document what went well and what did not; wrap up video/audio for 2009; kick off SOTM 2010. (done)
- Andy - GSoC mentors travel - Liaise with Ian to get invoice prepared. (invoice still pending)
- Henk - circulate the Local Chapters agreement to board when more complete. (pending)
- Mike/Andy - talk to a lawyer re definition of members and also on the protection and use of our data. General data use and protection viz a vis UK DPA (Data Protection Agency) (pending lawyer contact)
- Matt via Mike - Open Letter - Change asking for "advice" to "views" or "views and informal opinion". (done)
- Matt/Ulf via Mike - Open Letter - Change link in letter to a wiki link, not a Google

- document. (done)
- Ulf - Foundation member license change proposal Migrate Google doc to Foundation wiki. (done, PDF file)
 - Mike/License WG - template reply letter is now available for companies asking permission to use OSM data or OSMF services. http://docs.google.com/View?id=dd9g3qjp_9ddvp98q6. LWG should put this on the Foundation wiki and then liaise with Data WG as to effective handling of future enquiries.(pending)
 - Steve/Technical WG - put together a procedure for upgrading wiki and wordpress instances.(done -Tom is on the mailing list for wordpress and updates when he gets info. Wiki will be updated over next month.)
 - Andy/Data WG - get website pages updated with right "if you need help" communication information on both www.openstreetmap.org AND wiki AND Foundation sites.(pending)
 - Mike/Andy - review paypal membership notifications to make sure that they are being received properly for new member applications. (done)
 - Steve - Organise OSMF logo competition/brief (done, quite a few entries already)
 - Mike to organise a

limited use
osmf-announce mailing
list. (pending)

- Mike - get D & O",
Directors and Officers
liability insurance
quote(s). (pending)
- Andy - NetCologne
server/hosting offer -
Respond that we are
interested in offer but
will need to ask the
community for advice
on exact use. (pending)
- Steve - Kick off a
broader initiative for
finding more sources of
aerial imagery
(pending)
- Mikel/Andy - Russian
Community, Satellite
Imagery- respond
positively to the email
(pending, may have
been done)

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Working Group chairs and members:

The board reviewed and updated the list of Working Groups this (internal) document

http://docs.google.com/a/osmfoundation.org/Doc?id=dd9g3qjp_25gm6fp9d4

Mike will update the Foundation webpage and include the List of the SotM10 organisation at the moment:
http://wiki.openstreetmap.org/wiki/State_of_the_Map_2010/Organisation

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Signing up to PROOF (Protected Online Filing system) (Andy)

Andy recommends that we sign up to this free UK Companies House (UK government company

registration and monitoring service) as it lowers the opportunity for fraud by third parties.

More information on PROOF can be found at <https://ewf.companieshouse.gov.uk/help/en/stdwf/proofDetails.shtml>

Resolution: "The board resolves that OSMF join the PROOF scheme. Companies House will reject any paper versions of submitted forms and send them back to the registered office address. This helps to ensure that any changes made have been registered by the company itself. All forms following joining PROOF are undertaken electronically through the web filing service."

The resolution was put to individual vote and passed unanimously.

Andy - Execute sign-up
Andy - Get login privileges for Mike
Mike - Confirm whether we should lodge this Resolution.

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License / Legal:

- New License Update
- Open letter

We have had a small number of neutral or moderately positive responses. We have had one requesting clarification, which was given but to date no further response.

- Foundation member vote

LWG are now physically ready to go ahead with the

agreed vote and survey if it gets the go ahead from the board.

- Contributor change-over

The LWG has come up with some draft wording, which can be seen under item 6 of their 3rd Nov minutes:
http://docs.google.com/View?id=dd9g3qjp_21fxrc7ddd

Ulf at the LWG raised an important issue which LWG decided to put to the main board: 'We don't want this to be interpreted as an ultimatum; "sign this or we delete your data".' Possible solutions: Do an additional round after the first yes/no question, or provide several options for users to choose from.

The board reviewed and the majority agreed to the general strategy of asking OSMF members but not contributors to vote yes/no to the new license itself and then having Contributors consent limited to re-licensing of their individual contributions when they next login.

Mike/LWG - Can the wording be made very simple and a link to the current wording? Review the wording for "Refuse, or do nothing" - it should not say "you oppose the license change". Also make explanation of what happens if you say no or do nothing, specifically it should be clear that at some point refusers will cease to be able to perform edits. Look at splitting "Refuse, or do nothing" into two different

categories, refuse and defer.

Mike/LWG - Can we have a progress meter showing the yes/nos/those that do not know/those that have not logged and have some extent edits? Ask Matt Amos/Grant Slater.

- Foundation member vote date

Provided the LWG has set up the voting to its satisfaction and that a draft of the Contributor change is published, the board would like the LWG to open voting with all due dispatch.

- Trademarks

Nothing to discuss.

- Other

LWG is continuing work on Website Usage Terms. A revised version from Clark Asay
https://docs.google.com/a/osmfoundation.org/Doc?id=dg3p525h_04jtsdqq4

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Working Group Reports:

- SOTM 2010 - Henk
 - what are the learnings from SOTM09? - There is now a link on the wiki:
 -
 - Main conclusion: a hefty program and important to keep to a tight schedule.
<http://wiki.openstreetmap.org/wiki/>

[State Of The Map 2009/Organisation/Evaluation](#)

- Request for 2010 bids has been made.
- Two bids received for Barcelona, Spain and Genova, Italy.
- There will be a German, German-speaking conference in March
- A possible North-America conference is being explored by Steve for two weeks before or after the main SOTM. If a US-based full international SOTM could also be looked at on its merits if it is made.
- There will be another meeting Wednesday

Andy left the meeting at 20:50 GMT, we took a 15 minute break and resumed at 21:05

- Local Chapters: Henk

Not much progress due to time lack of time with coordinators of this WG. There is an initiative to get this WG going again. Main issues: getting a draft agreement out to Spain, get the outline of a LC clear and get a procedure in place how to apply for LC

Action - Steve - Get Local

Chapter group working on a regular basis

- Technical - Steve

There will be a face-to-face meeting next Saturday in London.

- Data - Mikel

Mikel was unable to join the meeting. Andy reported before he left that the OTRS issue ticketing system nearly complete.

- Articles - Andy

Nothing to report.

- Data Import - Steve

Nothing to report.

- Membership - Mike

We have had 9 new sign-ups since last board meeting. Current fully paid-up membership is 265. Membership management system software - no progress

- Communications

The OSMF website has been migrated to wiki from wordpress but no longer has any skinning. It needs an aesthetic workover in conjunction with a new logo.

Action - Steve - put out the word for volunteers

Blog - Really needs Andy and Mikel for a full discussion. There is little or no input at present, which is not good for our public relations image.

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Staff and Financing:

Not discussed.

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Technical Strategy Document:

Not discussed (proponent not present).

AOB

- **OSM Logo - Steve** (not discussed)

Date of next meeting

22nd December 10:30 am
PST / 18:30 GMT / 19:30
CEST

Steve - Start working on a next face-to-face meeting, potentially for January