OpenStreetMap Foundation

Board Meeting

2nd October 2010,

18:00 CET (17:00 - BST)

Dial-in meeting

AGENDA & MINUTES

Participants

Present: Simone Cortesi, Emilie Laffray, Mikel Maron, Oliver Kuhn, Henk Hoff

Apologies: none

Approval of Previous Minutes

Minutes of 10th September
(http://docs.google.com/a/osmfoundation.org/Doc?docid=0AfNHfrLyQke9ZGQ4bmdzY2NfMTVkbnB6OXNxMw&hl=en)

Proposed: Emilie, Seconded: Oliver.

Matters Arising

1. During the discussion it came to our attention that a commercial map provider might be interested in using OSM data, thus infringing our licence.
2. Face to Face organizing in Massa/Pisa/Lucca/Genova, italy? - Mikel suggest 3rd week (16-18 december) - simone to followup by email.
3. Server for maposmatic? - oliver: suggesting to put a collection bin where to have project maintainers and donors meet and push forward the project itself. henk,

simone, emilie, mikel: this will be a precedent to other derived projects, and thus needing clear rules on how the spending policy should be.

4. Spending policy - forward to the Strategic Working Group
5. Email decision making - simone and emilie to come up with a proposal for formally discussing smaller matters between board meetings in order to speed up the process at the board meeting itself.
6. Working group reports -
   ○ technical working group: requesting hardware for the tileserver and looking to buy it, around 10000 gbp. henk: future demand? emilie: urgent, mid-term, long-term (12 months).
   ○ communication working group:
     ■ Scope of Working Group

       ■ The Communication Working Group will begin with a focus on communication between the OSMF (Board and Working Groups) and its members and the public. The Communication Working Group will create guidelines and frameworks to ease an appropriate communication for its entities like the Board and (other) Working Groups, ensuring their activities and achievements are communicated effectively to the rest of the community and wider public.
       ■ Other communication channels in and around OpenStreetMap may be in scope of the group's activities. The group will do some analysis of the different channels, areas where problems can be seen, e.g. signal-to-noise ratio of community discussions, and possibly develop some ideas for making improvements. However the immediate priority will be Foundation related communication.
       ■ The "homepage" of OSM is in scope, but not an immediate priority. Reasons: the homepage is a very controversial topic as a few sketches that have been publicly made available by Steve Coast have been shown and the license change is currently controversial enough and therefore should be settled before another controversial topic is started.
     ■ Activities
       ■ Weekly or bi-weekly meetings (depends on availability)
       ■ Establishing an official communication channel for the OSMF (relates to the opengeodata.org blog which is mainly used for communication but not the official channel)
       ■ Create a proposal for guidelines and frameworks to ease an appropriate communication for its entities like the Board and (other) Working Groups.

   ● SOTM working group: already few bids coming in, and still 2 weeks before the bidding process closes. Vienna, Addis Ababa, La Habana, Tallin, Denver. Already looking for prospecting sponsorship.
   ● licence working group: relicensing is generating some discussion. Concern about the license change. Recommendation from LWG regarding decision from previous board meeting: no exceptions from Contributor Terms (even in case of large companies). Preliminary acceptance of board (in case no opposing view from Steve or Mikel).
   ● data working group: steve to take the helm of the group.

- **strategic working group**: no meeting took place
- **local working group**: nothing special

1. TC -
2. emilie suggesting to hire an accountant to hold foundation assets (bank account access, domain details, passwords, etc).
3. board liability - oliver to investigate the matter.

Review of previous action items

These are from May 27th or before. June 10th meeting items were restricted to SOTM and the AGM.

- Andy - European UnionTrademark. Laudit Solicitors payment (Pending) - handover to emilie
- Andy **-** GSoC mentors travel - Liaise with Ian to get invoice prepared. (invoice to be sent this week) - done
- Mike/Andy - talk to a lawyer re definition of members and also on the protection and use of our data. General data use and protection viz a vis UK DPA (Data Protection Agency) (pending lawyer contact) (Steve recommended looking at ODesk.com as a possible source for professional services.)
- Mike/License WG - template reply letter is now available for companies asking permission to use OSM data or OSMF services. http://docs.google.com/View?id=dd9g3qjp_9ddvp98g6. LWG should put this on the Foundation wiki and then liase with Data WG as to effective handling of future enquiries. (ongoing) - assign
- Mike to organise a limited use osmf-announce mailing list. (ongoing)
- Mike - get D & O", Directors and Officers liability insurance quote(s). (pending) - handed over to Oliver (23 oct).
- Andy - NetCologne server/hosting offer - Respond that we are interested in offer but will need to ask the community for advice on exact use. (pending) - dead
- Andy- Companies House system - Get login privileges for Mike (ongoing) - Needs to be set up for someone (ie another director). Suggest I run through with Emilie when I do the handover.
- Mike - Companies House - Confirm whether we should lodge this Resolution (pending). - assign
- Steve - OSMF website graphic layout and working group Steve - Propose a remit. Mike will be secretary and will then set up a process for inviting members. Mike - mention in osmf-talk meeting minutes. (pending)
- Andy - Begin registration process for additional trademark as per Frederik Ramm's email. (pending, will liaise with Grant Slater) - assign
- Mikel --> Steve - Data WG - Do a write up on Geodata on what the OTRS ticket system-based procedure is, after the clean-up has finished. (pending)
- Mike - Membership - Ask folks who have unsubscribed from osmf-talk why they did and report back to board (pending) - assign (simone)
- Steve email to board@ --> Steve to change some wording and encourage broader participation to opengeodata (pending)

- ○ Migration from WordPress to Posterous ongoing but problematic. If anyone would like to help, please contact Steve.
    - ○ Old data will later be available at old.opengeodata.org.
- Action - Steve / Technical WG - please answer back-up system questions: (pending, do by email)
  - is the system is sufficient?
  - is it automatic?
  - can wiki and GPX dumps be made available on a regular basis to the general community?
- Andy - Initiate the holding of a first Articles WG meeting (pending).
- Mike - organise a first Communications WG meeting - done
- Steve - Publish to logo shortlist to foundation wiki for review by members and publicise (pending)
- <mark>Andy - Seek professional advice on how do avoid being a de facto employer if we are the recipient of third party funds for humanitarian projects? (pending)</mark> - Assign to someone else please or if HOT integration does not happen then it's not an issue.
- Mike - Seek professional advice on OSMF's liabilities and how address them if we are the recipient of third party funds for humanitarian projects. (pending)
- Mikel - GPSToGo - Ask GroundSpeak who their Garmin contact is. (pending)

Steve volunteered to go through the list offline, contact past board members and coordinate handing off open issues

AOB (Any Other Business)

Date of next Meeting

Tentative: 1800CET - 23 october 2010.

Meeting End

Meeting ended at GMT